

MINUTES

South Lebanon Township
September 9, 2025
Page 1

1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Supervisor Robert Griffiths, Township Manager Jamie Yiengst, Assistant Manager Douglas Bishop, Police Chief Ken Zimmerman, Fire Police Captain Justin Hinkle, five (5) visitors, and one (1) news reporter present.
2. Chairman Krause led the group in saluting the flag.
3. VISITORS:
 - A. Shannon Kurtz, 10 Pine Avenue, was present to discuss concerns with the pickleball courts in South Hills Park.
 - B. Jim Sak, 16 Edward Avenue, Tony and Drew Zimmerman, 25 Wilhelm Avenue, and Jeffrey Chernich, 452 Olde Meadow Lane, were present to observe the meeting.
4. MINUTES:
 - A. The Minutes of the meeting held on August 26, 2025 were read and approved on motion by Griffiths, seconded by Krause.
5. REPORTS:
 - A. The Police Monthly Activity and Total Calls Reports for the month of August were reviewed and accepted on motion by Griffiths, seconded by Krause.
 - B. The Police Work Schedule for the month of October was approved on motion by Griffiths, seconded by Krause.
 - C. The Public Works Report for the month of August was read and accepted on motion by Griffiths, seconded by Krause.
 - D. The Board was given copies of the General Fund Income Statements ending August 31, 2025.
 - E. The District Justice Report for the month of August, indicating traffic fines of \$5,045.35 and non-traffic fines of \$523.82, for a total of \$5,569.17 collected, was accepted on motion by Griffiths, seconded by Krause.
6. COMMUNICATIONS:
 - A. The Board read a letter from the Pennsylvania Department of Labor and Industry stating that the five-year audit of the Uniform Construction Code enforcement of accessibility requirements was completed and was satisfactory.
7. OLD BUSINESS:
 - A. The Board approved a Land Development Improvement Agreement between ACCB Harrisburg RE, LLC and South Lebanon Township on motion by Griffiths, seconded by Krause.
8. NEW BUSINESS:
 - A. The Board approved the Police Pension Plan Minimum Municipal Obligation for 2026 Budgeting Purposes on motion by Griffiths, seconded by Krause.
 - B. The Board approved the Non-Uniform Employees Defined Benefit Pension Plan Minimum Municipal Obligation for 2026 Budgeting Purposes on motion by Griffiths, seconded by Krause.
 - C. The Board approved the Non-Uniform Employees Defined Contribution Pension Plan Minimum Municipal Obligation for 2026 Budgeting Purposes on motion by Griffiths, seconded by Krause.

- D. The Board approved the purchase of a 2007 Sterling Camel Flusher Truck from North Lebanon Township at a cost of \$75,000.00 on motion by Griffiths, seconded by Krause.
 - E. The Board approved updates to the South Lebanon Fire Department Box Cards on motion by Griffiths, seconded by Krause.
 - F. The Board approved Active Attack Integrated Response Course Trainer Training for Patrolman McCarrick on September 29 – October 3, 2025 at LCDES on motion by Griffiths, seconded by Krause.
 - G. The Board approved the purchase of thirteen (13) EDUs of sewer capacity for 12 Ritter Way on motion by Griffiths, seconded by Krause.
 - H. On a motion by Griffiths, seconded by Krause, the Board appointed James Skipper to fill the vacancy on the South Lebanon Township Authority Board.
9. Bills amounting to \$241,496.62 were individually examined and approved for payment on motion by Griffiths, seconded by Krause.
10. The meeting was adjourned at 7:27 p.m. by Chairman Krause.

Respectfully Submitted,

Jamie Yiengst
Secretary-Treasurer