

## MINUTES

South Lebanon Township

July 22, 2025

Page 1

1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Vice Chairman Jonathan Beers, Supervisor Robert Griffiths, Township Manager Jamie Yiengst, Assistant Township Manager Douglas Bishop, Township Solicitor Andrew Morrow, Fire Police Captain Justin Hinkle, and six (6) visitors present.
2. Chairman Krause led the group in saluting the flag.
3. VISITORS:
  - A. Josh Weaber, Chrisland Engineering, Matt Labonte and Frank Anderson with ACCB Harrisburg RE, LLC were present to discuss New Business, Items A and B.
  - B. Tony Zimmerman, 25 Wilhelm Ave, Jim Sak, 16 Edward Ave and Jeff Chernich, 452 Olde Meadow Ln, were present to observe the meeting.
4. MINUTES:
  - A. The Minutes of the meeting held on July 8, 2025, were read and approved on motion by Griffiths, seconded Beers. Motion passed unanimously.
  - B. The Board read the Minutes of the Planning Commission meeting held on July 21, 2025.
5. REPORTS:
  - A. The Fire Department Report for June was read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - B. The Fire Police Report for June was read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - C. The Property Maintenance Code Report for the month of June was read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - D. The District Justice Report for June, indicating traffic fines of \$4,043.21, and non-traffic fines of \$329.34, for a total of \$4,372.55 collected, was read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
6. COMMUNICATIONS:
  - A. The Board read a letter from Scott Walker announcing his retirement from the position of Park Manager and his desire to remain at the park as a seasonal part-time employee. On motion by Griffiths, seconded by Beers, the Board accepted his resignation as manager and approved of his remaining a regular park employee effective August 18, 2025. Motion passed unanimously.
  - B. The Board read a letter from the Lebanon County Association of Township Officials, informing them that the County Convention will be held on October 7, 2025.
  - C. The Board read a letter from the Lebanon Valley Family YMCA requesting to host a Pickleball Tournament at South Hills Park on October 11, 2025, from 9:00 AM until 12:00 PM. Permission was granted, with the following stipulations, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
    1. Certificate of Insurance is provided.
    2. Township will waive the fee for use of the courts, but not the pavilion.

- D. The Board read a letter from Chris Birk, requesting to reserve pickleball courts at South Hills Park to host a pickleball clinic sometime in August or September. On a motion by Griffiths, seconded by Beers, the Board denied his request to reserve the courts. Motion passed unanimously.
7. OLD BUSINESS:
- A. The Board approved a contract with Kite and Key Electric Inc in the amount of \$99,062.00 for the Electrical Construction of the South Lebanon Township Salt Shed, Garage and Parking Improvement project, and authorized the Township Manager to sign, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
8. NEW BUSINESS:
- A. The waiver request for ACCB Harrisburg RE, LLC was tabled until all review comments have been addressed.
- B. The Board reviewed the Land Development Plan for ACCB Harrisburg RE, LLC at 12 Ritter Way and did not express any major concerns with the design.
- C. The O & M Agreement for ACCB Harrisburg RE, LLC was tabled until all review comments have been addressed.
- D. The HPW Properties LLC letter-of-credit for improvements at 75 S. 13<sup>th</sup> Avenue was reduced from \$1,206,500.00 to \$277,300.00 on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- E. Aidan Arnold was offered conditional employment as a seasonal part-time employee of South Hills Park, with the following stipulation, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
1. PA Child Abuse History Clearance, PA State Police Criminal Record Check and FBI Criminal Background Check to be free of any offenses listed in the Child Protective Services Law.
- F. James Cruce was offered conditional employment as the Manager of South Hills Park at a rate of \$22.00/hour, with the following stipulation, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
1. PA Child Abuse History Clearance, PA State Police Criminal Record Check and FBI Criminal Background Check to be free of any offenses listed in the Child Protective Services Law.
- G. The Board approved Police Supervisory In-Service Training for Corporal Juliani on September 15-19, 2025 at the Lebanon County DES Building on motion by Griffiths, seconded by Beers. Motion passed unanimously.
9. Bills amounting to \$76,378.12 were individually examined and approved for payment on motion by Griffiths, seconded by Beers. Motion passed unanimously.
10. The meeting was adjourned at 7:41 p.m. by Chairman Krause.

Respectfully Submitted,

Jamie Yiengst  
Secretary-Treasurer