

MINUTES

South Lebanon Township

May 13, 2025

Page 1

1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Vice Chairman Jonathan Beers, Supervisor Robert Griffiths, Township Manager Jamie Yiengst, Assistant Managers Reba Donley and Douglas Bishop, Police Chief Ken Zimmerman, Public Works Director Ron Johnson, Fire Police Captain Justin Hinkle and eight (8) visitors present.
2. Chairman Krause led the group in saluting the flag. After the pledge of allegiance was recited, a moment of silence was observed in honor of Fire Police officer Dennis Copenhaver, who recently passed away.
3. VISITORS:
 - A. Michelle Hawk and Ana Marquez from the Lebanon Community Library were present to provide an update on the programs and resources available at the library and request that the Township consider increasing their annual donation.
 - B. Andrew Ney, Matthew & Hockley Associates, was present to discuss New Business, items A and B.
 - C. Mike Swank and Jonathan Byler, Springwood Development Partners, were present to discuss New Business, item C.
 - D. Jim Sak, 16 Edward Avenue, Tony Zimmerman, 25 Wilhelm Avenue, and Jeffrey Chernich, 452 Olde Meadow Lane, were present to observe the meeting.
4. MINUTES:
 - A. The Minutes of the meeting held on April 22, 2025 were read and approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - B. The Board read the minutes of the Planning Commission meeting held on May 12, 2025.
5. REPORTS:
 - A. The Police Monthly Activity and Total Calls Reports for the month of April were reviewed and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - B. The Police Work Schedule for the month of June was approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - C. The Public Works Report for the month of April and a report on Free Mulch Day were read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - D. The Board was given copies of the General Fund Income Statements ending April 30, 2025.
 - E. The District Justice Report for the month of April, indicating traffic fines of \$3,498.58 and non-traffic fines of \$153.88, for a total of \$3,652.46 collected, was accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
6. COMMUNICATIONS:
 - A. The Board read a letter from PennDOT informing them that a multi-way stop sign is not warranted at S. 5th Avenue and Fonderwhite Rd / S. 14th Avenue intersection, but that updated signage and pavement markings will be added.
 - B. The Board read a letter from Cornwall-Lebanon School District requesting assistance from South Lebanon Township Fire Police for graduation on June 6, 2025. The request was approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.

- C. The Board read a letter from the Tour de Lebanon Valley committee requesting permission to ride through South Hills Park as part of their course for the 7th Annual Event on June 14, 2025. Permission was granted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - D. The Board read a request from Making a Difference of Lebanon, PA to host a Summer Games Event at South Hills Park on June 21, 2025. Permission was granted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - E. The Board read a request from Carla Cyr for the Lebanon County Veterans Court asking permission to host the 5th Annual Veterans Court Softball Tournament at South Hills Park on July 19, 2025. Permission was granted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
7. OLD BUSINESS: None
8. NEW BUSINESS:
- A. The Board read a request for a waiver of Section 4.02.C.5 of the South Lebanon Township Subdivision and Land Development Ordinance for the Iona Properties Minor Subdivision Plan. The request was approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - B. The Preliminary/Final Minor Subdivision Plan for Iona Properties, located at 496 Margin Road, was approved with the following stipulations, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - 1. Recreation fee is paid by the developer.
 - 2. All comments from County Planning have been addressed.
 - C. The Preliminary/Final Subdivision and Land Development Plan for North Cornwall Commons Phase 2A-2E was approved with the following stipulations, on motion by Beers, seconded by Krause. Motion passed unanimously.
 - 1. Recreation fees are paid by the developer.
 - 2. All comments from County Planning have been addressed.
 - D. Seth Warren was offered conditional employment as a seasonal part time South Hills Park employee, with the following stipulation on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - 1. PA Child Abuse History Clearances, PA State Police Criminal Record Check and FBI Criminal Background Check to be free of any offenses listed in the Child Protective Services Law.
 - E. Riley Neal was offered conditional employment as a seasonal part time South Hills Park employee, with the following stipulation on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - 1. PA Child Abuse History Clearances, PA State Police Criminal Record Check and FBI Criminal Background Check to be free of any offenses listed in the Child Protective Services Law.
 - F. The Board approved Motor Carrier Safety Assistance Program training for Patrolman Marderness in July on motion by Griffiths, seconded by Beers. Motion passed unanimously.
9. Bills amounting to \$612,445.07 were individually examined and approved for payment on motion by Beers, seconded by Griffiths. Motion passed unanimously.
10. The meeting was adjourned at 7:46 p.m. by Chairman Krause.

Respectfully Submitted,

Jamie Yiengst
Secretary-Treasurer