

MINUTES

South Lebanon Township

October 22, 2024

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1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Vice Chairman Jonathan Beers, Supervisor Robert Griffiths, Township Manager Jamie Yiengst, Assistant Township Manager Reba Donley, Township Solicitor Keith Kilgore, Fire Chief Brian Kleinfelter, Fire Police Captain Justin Hinkle and five (5) visitors present.
2. Chairman Krause led the group in saluting the flag.
3. VISITORS:
 - A. Chad Smith, Steckbeck Engineering, was present to discuss New Business, Items A – E.
 - B. Tony Zimmerman, 25 Wilhelm Avenue, Jim Sak, 16 Edward Avenue, Tom Scholl, 940 Melody Lane, and Jeffrey Chernich, 452 Olde Meadow Lane, were present to observe the meeting.
4. MINUTES:
 - A. The Minutes of the meeting held on October 8, 2024 were read and approved on motion by Griffiths, seconded Beers. Motion passed unanimously.
 - B. The Board read the Minutes of the Planning Commission meeting held on October 21, 2024.
5. REPORTS:
 - A. The Fire Department Report for September was read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously. Chief Kleinfelter expressed his thanks to Captain Hinkle for his assistance at a recent hay bale fire.
 - B. The Fire Police Report for September was read and accepted on motion by Griffiths, seconded Beers. Motion passed unanimously.
 - C. The Property Maintenance Code Report for the month of September was read and accepted on motion by Griffiths, seconded Beers. Motion passed unanimously.
 - D. The District Justice Report for the month of September, indicating traffic fines of \$2,879.78, and non-traffic fines of \$668.85, for a total of \$3,548.63 collected, was accepted on motion by Griffiths, seconded Beers. Motion passed unanimously.
6. COMMUNICATIONS:
 - A. The Board read a letter from Gary Verna Jr. giving notice of resignation as the Township Deputy Fire Chief effective October 11, 2024. On a motion by Griffiths, seconded by Beers, the Board regretfully accepted his resignation. Motion passed unanimously.
 - B. The Board reviewed an Executive Summary provided by Benecon, showing a renewal rate increase of 4.4% for the Township Employees health care plan in 2025.
7. OLD BUSINESS: None
8. NEW BUSINESS:
 - A. Resolution # 1483, adopting a revision to the Boose Properties LP Sewer Facilities Planning Module, was approved and the Board authorized the Manager to sign on motion by Griffiths, seconded by Beers. Motion passed unanimously.

- B. The Planning Module for Boose Properties LP, 398 Schaeffer Road, was approved and the Board authorized the manager to sign on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - C. The Boose Properties LP Preliminary / Final Land Development Plan, located at 398 Schaeffer Road, was approved with the following stipulations, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - 1. Highway Occupancy Permit must be obtained from PennDOT
 - 2. Bonding must be submitted to the Township.
 - 3. Sewer Planning Module must be approved by PA DEP.
 - 4. An executed Stormwater Management Operation and Maintenance Agreement must be submitted to the Township.
 - 5. Owner's certification required on all copies of the plan.
 - 6. Copy of permits from State for waste removal or verification of proper disposal.
 - D. The Stormwater Management Operation and Maintenance Agreement between South Lebanon Township and Boose Properties LP was approved and the manager authorized to sign on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - E. The Final Subdivision Plan for Swisher/Koller/Dahlke, located at 1322 & 1324 Birch Road, was approved with the following stipulation, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - 1. Owner's certification required on all copies of the plan.
 - F. The Board released the letters of credit for William Smeltzer Jr. and Nancy Smeltzer pertaining to Phases 1 and 2 of Strathford Meadows Development, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - G. The Board released the escrow account for Millet Plastics pertaining to improvements at 23 Lebanon Valley Parkway, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - H. The Board approved an amendment to the Inter-Municipal Agreement between South Lebanon Township and the Lebanon County Treasurer's Office on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - I. The Board approved to offer a 2014 Dodge Charger to the Cornwall-Lebanon School District at a price of \$2,500.00 on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - J. On motion by Griffiths, seconded by Beers, the Board granted permission to advertise for an Assistant Township Manager. Motion passed unanimously.
 - K. On motion by Griffiths, seconded by Beers, the Board promoted William Weikel from Assistant Fire Chief to Deputy Fire Chief. Motion passed unanimously.
9. Bills amounting to \$360,938.64 were individually examined and approved for payment on motion by Griffiths, seconded Beers. Motion passed unanimously
10. The meeting was adjourned at 7:48 p.m. by Chairman Krause.

Respectfully Submitted,

Jamie Yiengst
Secretary-Treasurer