

## MINUTES

South Lebanon Township

July 9, 2024

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1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Vice Chairman Jonathan Beers, Supervisor Robert Griffiths, Township Manager Jamie Yiengst, Assistant Manager Reba Donley, Police Chief Ken Zimmerman, and eight (8) visitors present.
2. Chairman Krause led the group in saluting the flag.
3. VISITORS:
  - A. Joshua Burkholder, 2105 S. 5<sup>th</sup> Ave, Lynford Burkholder, 425 Flintville Rd, and Tom Matteson, Diehm & Sons, were present to discuss New Business, item F.
  - B. Tony and Tanner Zimmerman, 25 Wilhelm Ave, Jeffrey Chernich, 452 Olde Meadow Lane, Jim Sak, 16 Edward Avenue, and Justin Hinkle, 1328 E. Old Cumberland Street were present to observe the meeting.
4. MINUTES:
  - A. The Minutes of the meeting held on June 25, 2024 were read and approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
5. REPORTS:
  - A. The Police Monthly Activity and Total Calls Reports for the month of June were reviewed and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - B. The Police Work Schedule for the month of August was approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - C. The Public Works Report for the month of June was read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - D. The Board was given copies of the General Fund Income Statements ending June 30, 2024.
6. COMMUNICATIONS:
  - A. The Board read a letter from Eastern Lebanon County School District requesting permission to host the Annual Lancaster-Lebanon Cross Country Championships at South Hills Park on October 15, 2024 and requesting to have an admission charge for spectators. On motion by Griffiths, seconded by Beers, the Board approved the event, but denied charging admission. Motion passed unanimously.
  - B. The Board read a letter from the Kay Zern Community & Veterans Outreach team requesting permission to hold an educational event at the South Pavilion at South Hills Park on July 28, 2024 to provide information and resources regarding Veterans Suicide Intervention. The Board approved the request on motion by Griffiths, seconded by Beers. Motion passed unanimously.
7. OLD BUSINESS: None
8. NEW BUSINESS:
  - A. The Board approved a contract with the Lebanon County Commissioners for Marcellus Shale Grant Funds for the South Lincoln Avenue Sidewalk Project on motion by Griffiths, seconded by Beers. Motion passed unanimously.

- B. The Board approved to advertise for bids for farming of the Township property along South Lincoln Avenue on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - C. The Board reviewed a petition for variance from Steven Koller and Lane Dahlke, 1322 Birch Road, and had no objections to the request.
  - D. The Board approved a Sewer Capacity Agreement with Conewago Contractors for twelve (12) EDUs at 13 Ritter Way, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
  - E. Darcie Tager was offered conditional employment as a full-time Township Administrative Clerk effective July 29, 2024, with the following stipulations, on motion by Griffiths, seconded by Beers. Motion passed with Krause abstaining due to conflict of interest.
    - 1. Starting pay rate of \$18.00 per hour.
    - 2. Successfully complete a six (6) month probationary period.
    - 3. PA Child Abuse History Clearance, PA State Police Criminal Records Check, and FBI Criminal Background Check to be free of any offenses listed in the Child Protective Services Law.
  - F. The Board read a request from Burkholder Tractors asking for a waiver of the requirement to connect to public water for their new building on State Drive due to the difficulties of the water line crossing the area of the Sunoco pipeline. The Board approved the waiver, with the following stipulation, on motion by Griffiths, seconded by Krause. Motion passed with Beers abstaining due to conflict of interest.
    - 1. If the water line is ever extended along the property, the owner would be required to connect.
9. Bills amounting to \$504,028.98 were individually examined and approved for payment on motion by Griffiths, seconded by Beers. Motion passed unanimously.
10. The meeting was adjourned at 7:21 p.m. by Chairman Krause.

Respectfully Submitted,

Jamie Yiengst  
Secretary-Treasurer