

MINUTES

South Lebanon Township

January 23, 2024

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1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Vice Chairman Jonathan Beers, Supervisor Robert Griffiths, Township Manager Jamie Yiengst, Assistant Township Manager Reba Donley, Solicitor Keith Kilgore, Public Works Director Ron Johnson, Administrative Assistant Mary Rivers and four (4) visitors present.
2. Chairman Krause led the group in saluting the flag.
3. VISITORS:
 - A. Brianna Laliberte, Emergency Management Coordinator, was present to review the Hazard Mitigation Plan update.
 - B. Jim Sak, 16 Edward Avenue, Justin Hinkle, 1328 E. Old Cumberland Street, and Jeffrey Chernich, 452 Olde Meadow Lane, were present to observe the meeting.
4. MINUTES:
 - A. The Minutes of the meeting held on December 26, 2023 were read and approved on motion by Beers, seconded by Krause. Motion passed with Griffiths abstaining due to not attending that meeting.
 - B. The Minutes of the meeting held on January 2, 2024 were read and approved on motion by Griffiths, seconded by Krause. Motion passed with Beers abstaining due to not attending that meeting.
 - C. The Board read the Minutes of the Authority meeting held on January 17, 2024.
5. REPORTS:
 - A. The Police Monthly Activity and Total Calls Reports for December were reviewed and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - B. The Public Works Report for the month of December was read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - C. The Board was given copies of the General Fund Income Statements ending December 31, 2023.
 - D. The District Justice Report for the month of December, indicating traffic fines of \$2,112.91 and non-traffic fines of \$293.99, for a total of \$2,406.90 collected was accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - E. The Fire Department Reports for October, November, December and the 2023 Annual Report were read and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - F. The 2023 Yard Waste Recycling Report was reviewed and accepted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
6. COMMUNICATIONS:
 - A. The Board read a letter from Pennsylvania Department of Transportation informing them that a change in speed limit on State Drive and a multi-way stop sign at the intersection of State and Klein are not justified according to a recent traffic study.
 - B. The Board read a letter from the Lebanon County Conservation District informing them that the Annual Tire Collection will take place on May 1, 2024, and requesting the amount the Township will contribute. On motion by Griffiths, seconded by Beers, the Township pledge up to \$1,000.00 to cover the costs of Township residents who participate in the collection. Motion passed unanimously.

- C. The Board read a request from Making a Difference of Lebanon, PA to host a Summer Games Event at South Hills Park on June 15, 2024. Permission was granted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- D. The Board read a request from Cedar Crest Music Aides to hold a Food Truck Festival at South Hills Park on May 29, 2024. Permission was granted with the following stipulation, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
 - 1. Parking attendants must be provided.
- E. The Board read a request from Mike Snyder of the Lebanon Valley Disc Golf Club to host a tournament at the South Hills Park Disc Golf course on seven (7) dates in 2024. Permission was granted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- F. The Board read a request from Andy Hansen of the Lebanon Valley Disc Golf Club to host a tournament at South Hills Park Disc Golf course on two (2) dates in 2024. Permission was granted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- G. The Board read a letter from Foundation 717 requesting permission to utilize South Hills Park on March 9, 23, 30, and April 6, 2024 for the semi-pro football games of the Mid-Penn Knights. After discussion on the need for security at these events, the Board directed the Township Manager to follow up with the event organizer regarding this concern. The request was approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- H. The Board reviewed a summary of the Hammer Creak Estates Stream Restoration Project and approved a letter of support to Trout Unlimited – Doc Fritchey Chapter for their grant application to fund the project on motion by Griffiths, seconded by Beers. Motion passed unanimously.

7. OLD BUSINESS: None

8. NEW BUSINESS:

- A. Resolution #1460, dedicating streets in Strathford Meadows Phase 1 and Phase 2, was adopted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- B. Resolution #1461, dedicating sanitary sewer lines in Strathford Meadows Phase 1 and Phase 2, was adopted on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- C. Resolution #1462, appointing members to the Lebanon County Code Appeals Board, was approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- D. Resolution #1463, adopting the Lebanon County 2023 Hazard Mitigation Plan, was approved on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- E. The Board appointed Robert Griffiths to replace Jonathan Beers as a representative on the committee to update the Cornwall-Lebanon Regional Comprehensive Plan on motion by Krause, seconded by Beers. Motion passed unanimously.
- F. The Board approved online Notary training for Mary Rivers on February 13, 2024 on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- G. The Board approved for Mary Rivers to attend the PROP conference in Bethlehem, PA on July 23-25, 2024, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- H. Based on a recommendation from Steckbeck Engineering, the Board approved a Stormwater Management Fee Credit Application for Millet Plastics, located at 21 Lebanon Valley Parkway, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- I. The Board approved purchasing a 2025 ten wheel Mack Truck Cab and Chassis from TransEdge Truck Center through the Co-Stars program on motion by Griffiths, seconded by Beers. Motion passed unanimously.

- J. The Board approved Aidan Fink as a new member of the South Lebanon Fire Department, pending necessary clearances, on motion by Griffiths, seconded by Beers. Motion passed unanimously.
- 9. Bills amounting to \$132,732.09 were individually examined and approved for payment on motion by Beers, seconded by Griffiths. Motion passed unanimously.
- 10. The meeting was adjourned at 7:40 p.m. by Chairman Krause.

Respectfully Submitted,

Jamie Yiengst
Secretary-Treasurer